I. DENOMINATION OF THE EVENT

Venue: **Alfeizerão**

Date: **15/18 Dec 2016** **NF**: **POR**

Indoor: ☒ **Outdoor:** ☐

EVENT CATEGORIES:

CSIO5* ☐	CSI5*-W ☐	CSI5* ☐	CSIU25-A ☐	CSIU25-B ☐
CSIO4* ☐	CSI4*-W ☐	CSI4* ☐	CSIY-A ☐	CSIY-B ☐
CSIO3* ☐	CSI3*-W ☐	CSI3* ☐	CSIJ-A ☐	CSIJ-B ☐
CSIO2* ☐	CSI2*-W ☐	CSI2* ☐	CSICh-A ☐	CSICh-B ☐
CSIO1* ☐	CSI1*-W ☐	CSI1* ☒	CSIV-A ☐	CSIV-B ☐
CSIOY ☐		CSIL1* ☐	CSIAm-A ☐	CSIAm-B ☐
CSIOJ ☐		CSIYH2* ☐	CSIP ☐	
CSIOP ☐		CSIYH1* ☐		
CSIOCh ☐				

Championship ☐ Games ☐

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29thApril 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- **The Jumping Rules and its Annexes, 25th edition, updates effective 1st January 2016**
- **CSI Invitations System according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1st January 2016**
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1st January 2016**
- **CSI/CSIO Prize Money requirements http://www.fei.org/system/files/2016%20PM%20Requirements.pdf**
- **Longines Rankings – Groups Categories http://www.fei.org/system/files/2016%20Final%20Longines%20Ranking%20Groups.pdf**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2015, updates effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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THE ANNEXE(S)IS/AREPART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 29.11.2016.

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III. THE FEI CODE OF CONDUCTFOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expectsall those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and trainingof competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.

2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.

3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.

4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King HusseinI Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org

IV. GENERAL INFORMATION

1. ORGANISER

Name:	CEIA – Centro Equestre Internacional de Alfeizerão
Address:	Est Nac 8, Km 89 2460-204 Vale de Maceira – Alfeizerão
Telephone:	+ 351 262 980 048
Fax:	
Email:	ceia@ceia.pt
Website:	www.ceia.pt

Contact Details Show Ground:

Address:	Est Nac 8, Km 89 2460-204 Vale de Maceira – Alfeizerão
Telephone:	+ 351 262 980 048
GPS Coordinates:	39.472461, -9.110906

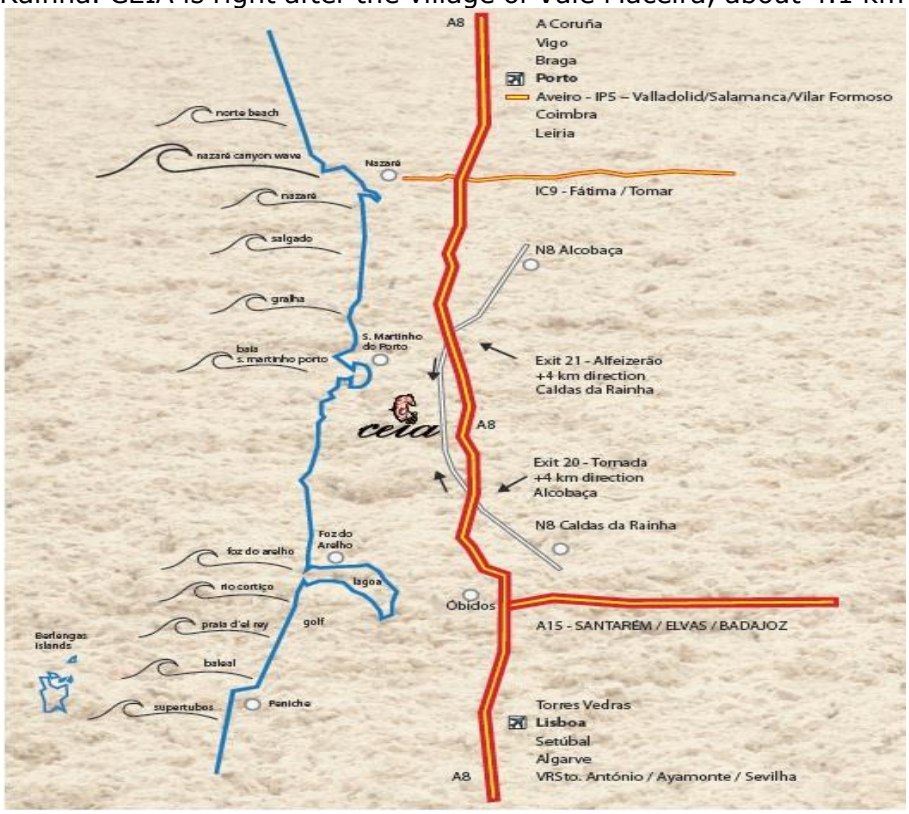
Accessibility details (directions by road, nearest airport / train station):

For those traveling from the South:

Exit 20 of A8 (Tornada). At the roundabout take the first exit. Follow north on N8. CEIA is on the left at about 4 km.

For those coming from North:

Exit 21 of A8 (Alfeizerão, São Martinho do Porto). At the roundabout take the second exit and at the crossroad turn right, heading south on the N8 direction Tornada, Caldas da Rainha. CEIA is right after the village of Vale Maceira, about 4.1 km from the exit 21 of A8.



2. ORGANISING COMMITTEE

Honorary President:	
President of the Event:	Rogério Nunes
Show Secretary:	Isabel Lestro
Press Officer:	Carlos Mendes

3. EVENT DIRECTOR

Name:	António Lopes Mateus
Address:	
Telephone:	+ 351 963 415 897
Fax:	
Email:	

V. OFFICIALS

* **Compulsory**
In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	**Ground Jury**	Ground Jury President	10059041	Teresa Pires de Miranda	POR	3	teresamiranda@netcabo.pt + 351 917 577 468
		Ground Jury Member		José Paula Santos	POR	Nat	
		Ground Jury Member		João Miguel Palla	POR	Nat	
		Ground Jury Member					
2	**Foreign Judge**	Foreign Judge					*
3	**Foreign Technical Delegate**	Foreign Technical Delegate					
4	**Course Designer**	Course Designer	10095640	Lucia Cabrita	POR	2	* + 351 912 117 158
		Assistant Course Designer					
		Assistant Course Designer					
5	**Appeal Committee**	Appeal Committee President					
		Appeal Committee Member					

		Appeal Committee Member					
6	**Chief Steward**	Chief Steward	10052052	Dinário Seromenho	POR	L2	* + 351 965 837 284
7	**Assistants Stewards**	Assistant Steward	10106030	Nuno Montefalco	POR	L1	
		Assistant Steward	10106031	Christelle Durães	POR	L1	
		Assistant Steward	10050871	Luis Pedro Machado	POR	L2	
		Assistant Steward	10106029	Antonieta Batuca	POR	L1	
8	**FEI Veterinary Delegate**	FEI Veterinary Delegate	10051105	Mário Barbosa	POR		* + 351 917 621 800
	Veterinary Commission	Veterinary Commission President					*
		Foreign Veterinary Delegate					*
		Assistant FEI Delegate					
9	**Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)**	Veterinary Service Manager	10087291	Miguel Seta	POR		+ 351 962 532 091
		FEI Permitted Treating Veterinarian	10087291	Miguel Seta	POR		* + 351 962 532 091
10	**Medical Doctor**	Medical Doctor		Igor Nunes	POR		* + 351 966 747 113
11	**Farrier**	Farrier		Jorge Lameiras	POR		+ 351 918 149 138

12	**NF Delegate**	NF Delegate (if applicable)					*

VI. TECHNICAL CONDITIONS

1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

	Day	Date	Time
• Opening of stables	Wednesday	14/12/16	09h00
• Horse Inspection *All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"*	Thursday	15/12/16	15h00 until 18h00
• Horse Re-Inspection	Friday	16/12/16	09h00
• Declaration of Starters per Competition	Thursday	15/12/16	Until 18h00
• Competition 1 – 1.20m	Friday	16/12/16	11h00
• Competition 2 – 1.30m	Friday	16/12/16	14h00
• Competition 3 – 1.40m	Friday	16/12/16	17h00
• Competition 4 – 1.20m	Saturday	17/12/16	11h00
• Competition 5 – 1.40m	Saturday	17/12/16	14h00
• Competition 6 – 1.35m	Saturday	17/12/16	17h00
• Competition 7 – 1.20m	Sunday	18/12/16	09h00
• Competition 8 – 1.30m	Sunday	18/12/16	11h00
• Competition 9 – Grand Prix 1.40m	Sunday	18/12/16	15h00

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

2. COMPETITION ARENA(S)

Dimensions: 100m x 38m
Type of Footing: Cushion Track

3. PRACTICE ARENA(S)

Dimensions: 60m x 30m
Type of Footing: Silica sand and geotextile

4. STABLES

Size of boxes 3 m x 3 m **(minimum 3m x 3m+20% 3m x 4m**

Square for organiser to include details if necessary

5. SAFETY CUPS

Name of Manufacturer: Beck+Heun GmbH

6. TIMING DEVICE

Name of Manufacturer: ALGE
Model: Model TdC8001
FEI Report number: 22020007A

7. SCORING/TIMING PROVIDER

Name of the company:
Name contact person: João Leal
Contact email: joaoleal952@gmail.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. DRAW

List of Draws:

Time, date and location:

15/12/16 - 18h00 - Jury box

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony for the Grand Prix: Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletesare authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event:Yes ☐No ☒
Name of your ticketing provider:
Web address to buy ticket:

12. BETTING

Betting will be authorised by the Organiser: Yes ☐No ☒

VII. INVITATIONS

1. GENERAL

CSI1*

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	+/- 150
Number of home athletes:	
Number of foreign athletes:	
Number of horses per athlete:	3

Square for organiser/NF to include details if necessary

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023VI.

NUMBER OF ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom:	1
Horse Owner:	two (2) accreditations per horse acc. to FEI-Passport

Square for organiser to include details if necessary

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this Event (https://entry.fei.org);
- You will find additional documentation on: http://inside.fei.org/fei/your-role/nfs/entry-system;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25th edition, effective 1 January 2016.

Deadlines for Entries:

Definite Entries:	**12/12/16**
Last date for substitutions:	**14/12/16**

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per horse:	215 €	(VAT excluded)
Stabling fee per horse:	included	(Not applicable for CSIs in Europe or for CSI5* and CSIOs worldwide)
VAT	23%	
Total fee per horse:	**264.45 €**	

For the maximumentry fee please refer to the CSI/CSIO requirements on Annex VI of the FEI Jumping Rules: CSI requirements for Europe, North America/CSIO Requirements Worldwide.

2. NO-SHOWS/LATE WITHDRAWALS

NB:In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 260 €

3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged

and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee: Included in entry fee ☐ Not included in entry fee☒

Lower Level Events (CIMs)	CHF 18
Higher Level Events	CHF 25

Electricity (upon request):	included
Manure disposal:	included
Hay:	7.50€ per bale
Straw:	6.50€ per bale
Shavings:	13€ per bale
Other (please specify):	Extra box: 150 € / Tack room: 73.80 €

All aforementioned amounts are including VAT

VAT number of the organiser: 508 857 899

IMPORTANT: Each horse can only start once a day in CSI 1*.

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18th year	Min 9 y.o.
Continental Championships Senior	As of 18th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18th year As of 16th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18th year	Min. 8 y.o.
Nations Cup Final	As of 18th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	 As of 18th year As of 16th year with permission of their NF As of 14th year " " As of 12th year " "	 Min. 7 y.o. Min. 7 y.o. Min. 7 y.o Min. 7 y.o
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	 As of 18th year As of 16th year with permission of their NF As of 14th year " " As of 12th year " "	 Min. 7 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	 As of 18th year As of 16th year with permission of their NF As of 14th year " " As of 12th year " "	 Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	 As of 18th year As of 14th year with permission of their NF As of 12th year " "	 Min. 6 y.o.
CH-Y	As of 16th year to end 21st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16th year to end 21st year	Min. 7 y.o.
CH-J	As of 14th year to end 18th year	Min. 7 y.o.
CSI/CSIO-J	As of 14th year to end 18th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12th year to end 14th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12th year to end 16th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16th year to end 25th year As of 14th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45th year for women and 49th for men	Min. 6 y.o.
CSIAm	As of 12th year for CSIAm-B As of 14th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.3	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18th year or 16th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

IX. FACILITIES OFFERED

1. ATHLETES

Accommodation

Miramar Hotels ** - Nazaré**
Rua Abel da Silva, 36
2450-060 Nazaré
Telf: 262 550 000; Fax: 262 550 001
Email: info@hotelmiramar.pt
www.miramarnazarehotels.com

Europeia Hotel * - Caldas**
Rua Almirante Cândido dos Reis, 64
2500-125 Caldas da Rainha
Telf: 262 839 320; Fax: +351 831 509
Email: europeiahotel@gmail.com
www.europeiahotel.com

Hotel Stº António da Baia **
Rua Bombeiros Voluntários
2460-654 São Martinho do Porto
Telf: 262 185 573; Fax: 262 989 838
Email: geral@hotelstoantonio.com
www.hotelstoantonio.com

Meals

At the expense of: The Organiser☐ or Athletes**X**
Meals provided from to . Where at the show.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.
Accommodation will be at the cost of: Organiser☐ Athletes**X** from to .

Meals.

At the expense of: The Organiser☐ or Athletes**X**
Meals provided from to . Where at the show.

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. TRANSPORT REIMBURSMENTHORSES / PONIES

Transport expenses to be paid by:
The Organiser☐ at per km.
The Athlete**X**

4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance ☐

OrganiserShuttle Service ☐
Public Transport ☐ to be paid by the Organiser☐/ theAthlete**X**
If paid by Athlete approximate cost per round trip:
Other:

X. COMPETITIONS

International Competitions must not start before 08:00 and should not finish after 23:00 unless otherwiseapproved by the FEI.

EVENT CATEGORY: CSI 1* **PRIZE MONEY: 16.400 €**
List of prizes in Kind and their value:

TOTAL PRIZE MONEY: **16.400 €**

TOTAL PRIZE MONEY: **16.400 €**

	Name of Competition	Amount (Currency)
Competition No1	1.20m	1.000 €
Competition No 2	1.30m	1.400 €
Competition No 3	1.40m	1.800 €
Competition No 4	1.20m	1.000 €
Competition No 5	1.40m	1.800 €
Competition No 6	1.35m	1.500 €
Competition No 7	1.20m	1.000 €
Competition No 8	1.30m	1.400 €
Competition No 9	Grand Prix 1.40m	5.500 €

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – (N/A)
Best foreign athlete - (N/A)
Best home athlete – (N/A)
Team awards – (N/A)

PRIZE – CLASSIFICATION:

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulationsarticles 127 and 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelfth (12th) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th).

In accordance with the Portuguese tax legislation the prize money won in sporting competitions are subject to retention according to the following regulations:

Resident Riders (Riders with Portuguese Fiscal ID)

1. Cat B (1323)
Retention of IRS 0-25% and IVA if applicable made on the amount paid.

2. With Invoice
Retention is not made. The O.C. will pay the IVA legally applicable, leaving it to the subject the responsibility of considering the amount paid in the rider's IVA declaration.

Non Resident Riders (Riders without Portuguese Fiscal ID)

A) With or without legal document (invoice or receipt) as individual entities orcompanies.
Retention of 25% or the tax defined by the Double Taxation Agreement (*) is made on the amount paid.
If an invoice or receipt is not presented, the rider will have to sign a document elaborated by the O.C. for the effect and must present NIF (EU residents) or Passport (other countries) of the origin country.

B) Without the presentation of Legal document and Refusal to sign the document issued by the O.C.
The O.C will retain the prize money for 5 days, period in which the rider must present a document in accordance to point A). After this period of time the prize money will not be paid under any pretence.

(*) Double Taxation Agreement
All riders who want to benefit from Double Taxation Agreement must provide the O.C with Model

21-RFI issued in the rider's origin country.

General Information:
Due to the existence of different taxations, the prize values presented will be the gross value, before taxation.

FIRST DAY : Friday **DATE** (dd/mm/yy) **: 16/12/16**

COMPETITION No:1 **Time:**11h00

Type of Competition: Small Acc. to Article: 238.2.2

Competition description: Table A against the clock with a jump-off

Jump-off (if any)		Yes
Speed/Fixed time		350 m/min
Obstacles height:	max	1.20m
Number of horses per athlete		2
Number of Starters:		100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:		1.000 €
Chart to be used:		1 (25% to winner) **X**
		2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 10 €

* * * * * * * * * * *

COMPETITION No:2 **Time:**14h00

Type of Competition: Medium Acc. to Article: 274.5.3

Competition description: Two Phases both against the clock

Jump-off (if any)		No
Speed/Fixed time		350 m/min
Obstacles height:	max	1.30m
Number of horses per athlete		2
Number of Starters:		100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:		1.400 €
Chart to be used:		1 (25% to winner) **X**
		2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 15 €

* * * * * * * * * * *

COMPETITION No:3 **Time:**17h00

Type of Competition: Big Acc. to Article: 238.2.2
Qualifier for the Grand Prix
Competition description: Table A against the clock with a jump-off

Jump-off (if any)		Yes
Speed/Fixed time		350 m(min
Obstacles height:	max	1.40m
Number of horses per athlete		2
Number of Starters:		100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:		1.800€

Chart to be used: 1 (25% to winner) **X**
2 (33% to winner) ☐
Please specify prize money amount for each athlete placed 13th and beyond: 25 €

* * * * * * * * * * *

SECOND DAY : Saturday **DATE** (dd/mm/yy) **: 17/12/16**

COMPETITION No:4 **Time:**11h00

Type of Competition: Small Acc. to Article: 238.2.1

Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350 m/min
Obstacles height: max 1.20m
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money: 1.000 €
Chart to be used: 1 (25% to winner) **X**
2 (33% to winner) ☐
Please specify prize money amount for each athlete placed 13th and beyond: 10 €

* * * * * * * * * * *

COMPETITION No:5 **Time:**14h00

Type of Competition: Big Acc. to Article: 238.2.1
Qualifier for the Grand Prix
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350 m/min
Obstacles height: max 1.40m
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money: 1.800 €
Chart to be used: 1 (25% to winner) **X**
2 (33% to winner) ☐
Please specify prize money amount for each athlete placed 13th and beyond: 25 €

* * * * * * * * * * *

COMPETITION No:6 **Time:**17h00

Type of Competition: Medium Acc. to Article: 238.2.2

Competition description: Table A against the clock with a jump-off

Jump-off (if any) Yes
Speed/Fixed time 350 m/min
Obstacles height: max 1.35m
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money: 1.500 €
Chart to be used: 1 (25% to winner) **X**
2 (33% to winner) ☐
Please specify prize money amount for each athlete placed 13th and beyond: 20 €

* * * * * * * * * * *

THIRD DAY : Sunday **DATE** (dd/mm/yy) **: 18/12/16**

COMPETITION No:7 **Time:**09h00

Type of Competition: Small Acc. to Article: 274.5.3

Competition description: Two Phases both against the clock

Jump-off (if any) No
Speed/Fixed time 350 m/min
Obstacles height: max 1.20m
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money: 1.000 €
Chart to be used: 1 (25% to winner) **X**
2 (33% to winner) ☐
Please specify prize money amount for each athlete placed 13th and beyond: 10 €

* * * * * * * * * * *

COMPETITION No:8 **Time:**11h00

Type of Competition: Medium Acc. to Article: 238.2.1

Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350 m/min
Obstacles height: max 1.30m
Number of horses per athlete 2
Number of Starters: 100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money: 1.400 €
Chart to be used: 1 (25% to winner) **X**
2 (33% to winner) ☐
Please specify prize money amount for each athlete placed 13th and beyond: 15 €

* * * * * * * * * * *

COMPETITION No:9 **Time:**15h00

Type of Competition: Grand Prix Acc. to Article: 273.3.3.1 / 273.2.2 / 273.4.3

Competition description: Two different rounds under Table A against the clock in both rounds

Second round for the 25% of Athletes on penalties and time from 1st round, in a minimum of 12 Athletes, in any case all clear rounds. In reverse order of penalties and time incurred in the first round.

Jump-off (if any)		No
Speed/Fixed time		350/min
Obstacles height:	max	1,40m
Number of horses per athlete		1
Number of Starters:		100
Total prize money:		5.500€
Chart to be used:		1 (25% to winner) X
		2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 75 €

Maximum number of Starters: 100, qualified under the following conditions:
1 - The winners of the Grand Prix of the CSI 2* Alfeizerão 2015
2 - The current National Champion of Portugal
3 - 2016 Olympic Games Individual Medal winners and Pan-American Games, the last FEI World and FEI Continental Championships and the winner of the 2016 FEI World CupTM Final
4 - The best 50 riders in competition nº 03
5 - The remaining riders in competition nº 05, not already qualified, until the total of 100 riders is reached.

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one competition prior to the Grand Prix.

IMPORTANT

*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:
The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*
In both cases above ach group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2, see additional information).

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Custom's Broker - Nuno Braamcamp

Address: Av 24 de Julho, 52 – 2º Drtº - 1200 Lisboa

Telephone: + 351 213 920 240
Fax: + 351 213 907 758
Email:
Opening hours:

Square for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Square for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Square for organiser to include details if necessary

4. PONIES

2015 FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event.Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the

EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.
Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passportrequirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations**and may not be allowed to compete.

NBfor Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1st Vaccination: day 0 2nd Vaccination: day 21-92	May compete 7 days after the 2nd Vaccination
First Booster	Within 7 months of the 2nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	**MINIMUM:** within one year of previous booster vaccination **IF COMPETING:** must be in the 6 months +21 days ofthe booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on

entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEIVETERINARY REGULATIONS, CHAPTER VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program:
(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)		
(For definition see Appendix E of the FEI General Regulations)		
Per horse per event	CHF	18
Higher Level Events		
(All other events not defined as CIM)		
Per horse per event	CHF	25

OCs/NFs have the right to charge the athletes the above mentioned fee.

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances.Please refer tohttp://inside.fei.org/fei/your-role/veterinariansfor information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers

to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at http://inside.fei.org/content/anti-doping-rules.

XIII. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

Square for organiser to include reference to National Laws when necessary

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for organiser to include reference to National Laws when necessary

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.
Protest and appeal forms are available on the FEI website:
Protests: http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf
Appeals: http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.)This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note thatit is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]*If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

7. ADDITIONAL INFORMATIONS FROM THE OC

Square for organiser to include any additional information -

8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in descending order starting again with the 1st placed athlete until there are no more prizes to be distributed. See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12	n/a	2.5	1000.-	2.5	1000.-
total	40'000	100	40'000.-	100	40'000
*Examples: **5 athletes**: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete. **10 athletes**: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12th place, are then distributed in descending order starting again with the 1st placed athlete until there are no more prizes to be distributed. See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12	n/a	1	400	1	400
total	40'000	100	40'000	100	40'000
*Examples: **5 athletes**: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete. **10 athletes**: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

XIV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID[1]:	10102017	
Name*:	Lestro	
First Name*:	Isabel	
E-Mail*:	concursos@ceia.pt	
Access Rights*:	☒ Admin[2]	☐ Consult[3]
Events[4]:		

FEI ID[1]:		
Name*:	Mendes	
First Name*:	Carlos	
E-Mail*:	ceia@ceia.pt	
Access Rights*:	☒ Admin[2]	☐ Consult[3]
Events[4]:		

FEI ID[1]:	10102018	
Name*:	Leal	
First Name*:	Pedro	
E-Mail*:	info@jumpoffpor.com	
Access Rights*:	☐ Admin[2]	☒ Consult[3]
Events[4]:		

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[1] If already have an FEI user account.
[2] Provides you the required access to manage entries and substitutions and download entries/lists.
[3] You are just able to consult and download the entries/lists.
[4] Leave the field blank if the user deals with the entries of all events in the show.
*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.
All relevant information, file format and tutorial can be found on this page:

http://inside.fei.org/fei/your-role/organisers/xml-format

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.
Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

http://inside.fei.org/fei/your-role/organisers/jumping/results-forms

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR):OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST